

Parent Forum meeting

Monday 29th April 2019

Present: CD, TM, MS, LT, DC + N Owen, L Rogers

Apologies: NE, CS, TW, SR

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| Class: Codden | Class: Tarka | Class: Barum | Class: Saunton | Class: Exmoor | Class: Lundy |
| Claire/James Dashwood R Sam Lane R | Steph Reed Y1 Kim Gibbs Y1 Catherine Sandbach Y2 | Louisa Thomas Y3 Kerry Langridge Y2 | Natalee Enns Y4 Donna Clark Y4 | Toby Willcocks Y5 | Tamsin Marshall Y6 Eleanor Harrison Y6 |

Agenda:

- Matters arising from previous meeting
- Travel awareness week
- Class groups
- AOB

Actions:

- Class list: MS to talk with S Mills re success of PTFA group on APP and how to create more groups for classes, this will help with general communication and prevent repeated messages and hopefully improve communication across the school as well as relevant to year groups.
- Lunch choices: Reminder to parents and children that veg and salad bar fruit is available every day with all meal options. Puddings now to order? No more selection on Fridays: New jelly in a tube option, impact on environment? Is there another more cost effective option that does not impact negatively on the environment? **Action:** MS to discuss with kitchen lead
- Posters collated by Teacher LT to organise displaying them around the school **Action:** DC/LT
- Homelearning:

Some parents would still like a paper copy as this is better for their children. Reminder that paper copies can be given out as requested. Request direct from class teacher

Action: Plan sharing outcomes with teachers (celebration assembly/open day?) Remind teacher re paper copies

- Reading record:

Action: HH to produce reading record chart that will be added to the homelearning books, parents can then date and sign plus add comments.

- Class groups/numbers for Sept 2019: Lengthy discussion about how best to let parents know which class their child will be in. Discussed ideas/options. Email would have to be sent individually to every family= admin time and delay from 1st to last.
- Note sent out, this puts responsibility on parent to check book bag. Suggested to be sent on the Monday of consultation/transition week (last week of June) so that all parents know before meeting the teacher, to be encouraged to make further appointment if wanting more info or discussions around future classes with teacher or HT. Transitions day will involve parents meeting the future teacher/s during the same week. (again further appointments can be made) This was the preferred option following the discussion. To be added to the note: child, class name, year group split and teacher name/s **Action:** MS
- **Action:** Direct parents to the section on website (<http://www.bishopstawton-primary.devon.sch.uk/parents-school-structure-and-organisation>) **Action:** MS to write up more detailed information about how we teach split year groups across the school. Refer parents to the highly successful Ofsted which verifies the high quality of teaching, learning and progress across the school.

Additional Other Business/ items brought forward:

- **Communications:** there had been some confusion around organising an event in school, the reps considered that this had been resolved. Georgeham meeting: there will be a follow up letter for all parents that will confirm final arrangements i.e drop off/pick up times shortly. All parents will have the info in good time.

- **Cleanliness of toilets:** Some parents are concerned that the toilets leak, there is a shortage of toilet roll and soap and that they have a smell. MS to talk with cleaners re soap dispensers and bars of soap. Both the hall and Saunton/Exmoor toilets have already been addressed with vents and fresheners fitted, it was noted that the hall toilets no longer smell and that the Wernick ones had been a problem since new.
- **Action:** MS to pass concerns to site manager, Teachers to remind children about using the toilets properly, consider re designing the lower ones to make them more attractive (DC and family groups)
- **Water Bottles:** concerns raised re tops braking easily. Discussion around children chewing the tops. For and against plastic metal, costs etc.. PTFA to investigate other purchase options and costs (these cost £1 each) to be shared at next meeting **Action:** TM/LR
- **School trips:** Cost of beach trip: £6.00 of which covers coach travel £4 for Lunch + Ice cream (Hockings) 118 of 140 children signed up
Concerns re a full two days for younger children. Note to review the end of year trips, ask for feedback from children and parents. Consider using sports funding to add sports focussed option in school, potentially free. **Action:** MS
- **Cycle way:** What are parents thoughts on extending the cycle way so that the tarka trail can be safely reached from the village, potential for new build opposite school. Would it be used? More likely by children walking to Park School but a good idea. **Action:** MS to put to Governors
- **Merits/certificates**
- Some classes are not fairly distributing merits to children. In some cases some have not achieved their bronze while others have gold **Action:** MS to address with class teachers
- **Birthdays:** We had agreed to celebrate birthdays in each class as well as singing to children in assembly, this appears to have died down. **Action:** MS to address with class teachers
- **Sports Day:** Could we review how it runs? **Action:** MS to invite PE subject leads to discuss at next meeting, parents welcome to contribute book school make final decision on what is practical for all age groups (MS talk to teaching staff for discussion)

Date of next meeting: Monday 24th June? Please confirm if this is suitable...