



In line with the Department for Education's instruction, it is our plan that all pupils, in all year groups, will return to school full-time from the beginning of the autumn term - Monday 7<sup>th</sup> September 2020 (3<sup>rd</sup> and 4<sup>th</sup> September - Staff in school).

Our planning is underpinned by the Department for Education's advice on effective infection protection and control which states the following:

"We are asking schools to prepare for all pupils to return full-time from the start of the autumn term, including those in school-based nurseries. Schools should not put in place rotas.

Schools must comply with health and safety law, which requires them to assess risks and put in place proportionate control measures. Schools should thoroughly review their health and safety risk assessments and draw up plans for the autumn term that address the risks identified using the system of controls set out below. These are an adapted form of the system of protective measures that will be familiar from the summer term. Essential measures include:

1. a requirement that people who are ill stay at home
2. robust hand and respiratory hygiene
3. enhanced cleaning arrangements
4. active engagement with NHS Test and Trace
5. formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable

How contacts are reduced will depend on the school's circumstances and will (as much as possible) include:

- grouping children together
- avoiding contact between groups
- arranging classrooms with forward facing desks
- staff maintaining distance from pupils and other staff as much as possible"

Many of the protocols and procedures that were implemented during the summer term will remain the same in the autumn term with the expectation that they will further embed so that children who did not attend in the summer term will adopt the measures also.

All protocol and procedures are aligned to the Risk Assessment of Schools document (appendix 1) that has been produced using a LA-approved template following '[Guidance for full opening: schools](#)'. It is a legal requirement to review and update the previous risk assessment.

"The following plan outlines relevant detail from the government's guidance with further detail about how Bishops Tawton Primary School will adopt measures and ensure compliance to the statutory elements within. The aim of this plan is to minimise the risks, whilst acknowledging that we can't negate them entirely."

*All elements of the system of controls are essential. All schools must cover them all, but the way different schools implement some of the requirements will differ based on their individual circumstances...The system of controls provides a set of principles to help them do this and, if schools follow this advice, they will effectively minimise risks.*

Within the government guidance, the systems of control that schools should adopt are clearly listed. This document will outline those systems of control and how Bishops Tawton Primary School has made them appropriate to context and circumstance.

## **"System of controls**

This is the set of actions schools must take. They are grouped into 'prevention' and 'response to any infection' and are outlined in more detail in the sections below.

### ***Prevention:***

- 1)** minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, **do not attend school**
- 2)** clean hands thoroughly more often than usual
- 3)** ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- 4)** introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach
- 5)** minimise contact between individuals and maintain social distancing wherever possible
- 6)** where necessary, wear appropriate personal protective equipment (PPE)
- 6b)** Where recommended, use of face coverings in school

Numbers 1 to 4 must be in place in all schools, all the time.

Number 5 must be properly considered and schools must put in place measures that suit their particular circumstances.

Number 6 applies in specific circumstances.

### ***Response to any infection:***

- 7)** engage with the NHS Test and Trace process
- 8)** manage confirmed cases of coronavirus (COVID-19) amongst the school community
- 9)** contain any outbreak by following local health protection team advice

Numbers 7 to 9 must be followed in every case where they are relevant."

Numbers 7-9 above may require school to share pupil/parent contact information with public health officials. This sharing of information is permissible under current law and is in line with data protection guidance covering schools.

**ALL measures will be constantly reviewed over time and altered where necessary to ensure best practice**

**Section 1: public health advice to minimise coronavirus (Covid-19) risks.**

Systems of control	Action
<b>Prevention</b>  <b>1. Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school</b>	<p>If a member of staff, pupil, parent or any other adult show symptoms of Coronavirus or they have tested positive within the last 10 days, <b><u>they are not to attend school</u></b>. The symptoms have been communicated with all members of the school community on multiple occasions and will be shared again before the autumn term.</p> <p>If an adult becomes unwell, they are to remove themselves from the setting as soon as possible.</p> <p>If a child in the setting becomes unwell, the existing guidelines will be followed i.e. the child will be removed to a designated isolated space where they can be monitored and supported until they are collected by their parents or carers. The room that the child utilised will be immediately cleaned with Protect+ solution (or bleach) and the children/adults will wash their hands thoroughly for 20 seconds.</p> <p>In terms of PPE, a fluid-resistant surgical face mask should be worn by the supervising adult if a distance of 2 metres cannot be maintained. If contact with the child or young person is necessary, then disposable gloves, a disposable apron and a fluid-resistant surgical face mask should be worn by the supervising adult. If a risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection should also be worn. The member of staff supporting the symptomatic child does not need to go home to self-isolate unless they develop symptoms themselves or if the symptomatic child subsequently tests positive or they have been requested to do so by NHS Test and Trace.</p> <p>There will also be a designated toilet assigned to children who fall ill. Once the child is collected, both rooms (waiting and toilet if used) will be thoroughly cleaned by a member of staff wearing both gloves and a mask.</p> <p>The designated isolation space/toilet is as follows;</p> <ul style="list-style-type: none"> <li>- <b>HT office/outside if dry and use of small Staff Toilet</b></li> </ul> <p>The child should then be tested for coronavirus. If the test is negative the child can return to the setting assuming they are well enough. If the test is positive, all children and adults within that group should self-isolate for 14 days and not attend the setting. This is why it is so important to not mix with other children and adults outside of your group – it is a protective mechanism. This guidance also applies if an adult presents as unwell and is subsequently tested as positive.</p> <p><b>Cases of COVID-19 should be reported to the South West Health Protection Team in Public Health England by telephone - 0300 303 8162.</b></p>
<b>Prevention</b>  <b>2. Clean hands thoroughly more often than usual.</b>	<p>Adults and children are to wash their hands on the following occasions:</p> <ul style="list-style-type: none"> <li>- Entry to school</li> <li>- Before/after break times</li> <li>- Before and after lunch</li> <li>- When they change rooms</li> <li>- Before leaving school</li> <li>- Anytime that they visit the toilet or cough/sneeze in to their hands.</li> </ul> <p>Hand sanitizer is available on entry to all zones and for each classroom as well as additional hand sanitisers at appropriate points in school i.e. the office area for visitors and staff upon arrival.</p> <p>Where children are struggling to wash independently they may receive support assuming the adult supporting is also washing their hands. Children may also use moisturiser supplied from home when required.</p> <p>If a child cannot appropriately wash their hands, then skin friendly skin cleaning wipes can be used as an alternative. Where required, staff are to request these packs from the office.</p> <p>Hand hygiene protocols are to be re-visited at the start of the year when the children will receive reminders about the expectations of practices and protocols in school. They will be established as</p>

	part of our culture and behaviour expectations.
<b>Prevention</b>  <b>2b. Where recommended, use of face coverings in</b>	<p>Bishops Tawton Primary school children will not need to wear a mask in school.</p> <p>Where social distancing is not possible in areas outside of classrooms between members of staff or visitors, for example in staffrooms; staff may decide to wear face coverings. Based on current evidence and the measures that schools are already putting in place, such as the system of controls and consistent groups, face coverings will not be necessary in the classroom even where social distancing is not possible. Face coverings would have a negative impact on teaching and their use in the classroom should be avoided.</p> <p><b>Visitors will be requested to wear a mask as appropriate</b></p> <p>Any homemade non-disposable face coverings that staff or children, young people or other learners are wearing when they arrive at their setting must be removed by the wearer and placed into a plastic bag that the wearer has brought with them in order to take it home. Disposable face-coverings must be placed in a lidded bin. The wearer must then clean their hands.</p>
<b>Prevention</b>  <b>3. Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.</b>	<p>At the start of the school year, children will be reminded of the posters around school that encourage them to catch it, bin it and kill it. Children will be reminded that if tissues are regularly disposed of throughout the day, this must be in a lidded bin</p> <p>Where pupils struggle to maintain as good respiratory hygiene as their peers (spitting etc) they will need an individual risk assessment to ensure measures can be put in place to reduce the risks. This is not a reason to deny these pupils face-to-face education.</p>
<b>Prevention</b>  <b>4. Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach</b>	<p>At various intervals during the school day, adults will disinfect and clean tables, door handles and equipment. Each class will have their own allotted set of classroom cleaning equipment. It will be stored appropriately within the classrooms.</p> <p>Children should be allowed to go to the toilet as they would do in a normal school day, however staff need to ensure that children only use their designated toilet and wash their hands afterwards. Each class has their own toilet for use during the day. Children must not use other toilets</p> <p>If we are required to clean an area after a positive case of coronavirus has been identified, we must follow the guidelines (<a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings</a>). This includes ensuring that all tissues, PPE, and cleaning materials are put in a separate disposal bag that is stored securely for 72 hours before being disposed of.</p>
<b>Prevention</b>  <b>5. Minimise contact between individuals and maintain social distancing wherever possible.</b>	<p>The purpose of colour groups and zones is to minimise contacts and mixing between people, reducing the transmission of coronavirus. Bishops Tawton Primary will do everything it can to maintain this whilst still delivering a broad and balanced curriculum. Within groups, children and adults must also take measures to distance themselves where at all possible.</p> <p><b>Grouping the Children</b></p> <p>There has been recognition from the DfE that children cannot distance themselves from staff or from each other. Groups/zones provide an additional protective measure and they make it quicker and easier to identify those who need to self-isolate as a result of a positive test result.</p> <p>The DfE guidance reads as follows:</p> <p><i>"In this guidance for the autumn term, maintaining consistent groups remains important, but given the decrease in the prevalence of coronavirus (COVID-19) and the resumption of the full range of curriculum subjects, schools may need to change the emphasis on bubbles within their system of controls and increase the size of these groups."</i></p>

In order for school to offer as normal a school setting as is feasibly possible, whilst ensuring a broad and balanced curriculum, we will appropriate from September with 4 groups/zones –

**1: Pink: Codden and Taw (pre-school)**

**2: Green: Tarka and Barum**

**3: Yellow: Saunton and Exmoor**

**4: Orange: Lundy**

The reasons for this are as follows:

- We will not need to operate a staggered start or finish to the school day but this may be reviewed.
- Each group will have their own set of toilets that can be used in the normal way.
- Mixing of children from other groups, in corridors and shared spaces, is minimised.
- Break times and Lunch times will be staggered (see timetable and staff groups list) Staff in each group will plan cover for each other
- The lunch hall will require no more than two additional, enhanced cleans during the day between the group lunch sittings.
- We will have enough equipment and resources to operate a broad and balanced curriculum across four groups.

Within the government guidance, it recognises that younger children will not be able to maintain social distancing, and it is acceptable for them not to distance within their group. This has implications for NHS Test and Trace should there be the need to contact parents of children as a result of a positive case. The guidance also advises that siblings may be in different groups and encourages schools to use measures as best they can as it will still reduce the network of possible direct transmission.

All teachers and other staff can operate across different classes and year groups in order to facilitate the delivery of the curriculum, whilst maintaining strict social distancing, but this will be kept to an absolute minimum – see staffing rota/timetable

#### **Measures within the classroom**

Adults are to encourage children to maintain a distance between one another whilst inside and reduce the amount of time that they are in face-to-face contact with one another. Where circumstances allow, adults are to try to distance from children and one another.

Children with additional needs should receive as much support as normal but adults are to be extra vigilant and mindful of their face-to-face time with the children and reduce this where possible.

Classrooms need to be adapted to support distancing where possible. If tables are used, they should face the front and children should sit side-by-side, not facing one another nor side on. Classrooms will be prepared as such ready for September.

#### **Measures elsewhere**

There will be no whole-school events where children and adults are required to congregate. There will be no whole school assemblies. Where possible, efforts will be made to have virtual assemblies through Teams (video conference software). Children are not to sing during assembly.

Use of the staff room will be minimal. The staff room will remain open to adults, however strict social distancing must be in place and where possible, it is advised that adults use the outside space. It is important for your own wellbeing that you see colleagues and this is encouraged, but please do not contravene social distancing measures otherwise multiple groups could be at risk of infection should anyone present with symptoms.

#### **Measures for arriving at and leaving school**

The start and end time of school will not be changed, however we will be asking each group to use a separate entrance and exit.

**1: Pink: Codden and Taw (pre-school) - front side gate**

**2: Green: Tarka and Barum – front main gate**

**3: Yellow: Saunton and Exmoor – Year 3 (no siblings) back gate, Year 4/5 back gate (21.9.20)**

**4: Orange: Lundy - back gate**

**\*On exit all children with siblings will be grouped for collection on the bottom playground\***

Children arriving by bus will use the front gate

Varied entrance/collection will ensure that the adults and children on site can distance appropriately and it will reduce the risk of children coming in to contact with children from other groups. Staff will still be required to greet their group and take out to the playground for collection. Parents must not congregate at the 'drop-off' point, they must instead arrive **on time** and then depart.

Parents of Reception children are to socially distance within the EY garden, children to be encouraged to enter on their own as many have done during lockdown. Pre-school children will also be encouraged to enter on their own, where attachment is an issue the parent may stay in a designated outdoor space.

**\*If entrance and exit compromises social distancing staggered starts and finish times will be considered.**

Teachers will not be available to speak to unless teachers initiate the contact. Teachers must commit their time to ensuring that all children safely leave their care.

**Parents can call to make a phone appointment to speak with a teacher.**

The school office is not to be accessed by parents unless through prior arrangement via a call or email. **The office will not be open for parents to drop-in to. The DfE guidance states that coming into the site without an appointment is not allowed. However, parents can obviously still call and receive support over the phone or via email.**

#### **Other considerations**

Peripatetic teachers and/or other temporary staff can move between schools. Likewise specialists, therapists, clinicians and other support staff for pupils with SEND should provide interventions as usual. However, they must be made aware of school procedures and they must adhere to them. This information will be provided alongside the normal safeguarding procedures.

Where contractors can attend outside of school hours they should. If that is not possible, they should follow all procedures as determined by school.

**A record of all visitors must be kept to support NHS Test and Trace.**

In terms of classroom resources, all resources will remain within classrooms and only be used by that group. Other classroom resources like books and games can be used within the group but should be cleaned frequently. Laptops must be cleaned after each use.

Shared resources, like art/science equipment should be meticulously cleaned between use or rotated to allow 72 hours between use to ensure they are safe.

Pupils should not bring anything additional from home. However, children can now take books home and return them as normal. Books are to be returned but taken out of circulation for 72 hours before being returned to the shelves - **lidded box in each class for returned items**

Teachers can now take books home (and return them freely) to assess or use to support planning etc. This is also true of library books.

#### **Physical Education**

**Children will wear PE kits on the days that PE is timetabled**, they will return in their kit for washing. On other days they will wear school uniform with sensible/comfortable school footwear. Children will bring a coat, book bag, water bottle and packed lunch bag (if required) to school. No other items and no back packs.

<p><b>Prevention</b></p> <p><b>6. Where necessary, wear appropriate personal protective equipment (PPE).</b></p>	<p>PPE should only be used for two reasons; where an individual is presenting with coronavirus symptoms and/or when a child is receiving intimate care (toileting/relevant first aid support).</p> <p>The PPE available in school for dealing with cleaning of potentially infected zones and supporting ill children or adults is as follows:</p> <ul style="list-style-type: none"> <li>- Face masks</li> <li>- Aprons</li> <li>- Gloves of various sizes</li> <li>- Eye protectors (limited quantities)</li> </ul> <p>Children need to know that some adults might be wearing PPE and that it is 'ok'.</p>
<p><b>Response to any infection</b></p> <p><b>7. Engage with NHS Test and Trace.</b></p>	<p>Parents and staff will be informed that they are expected to engage in the NHS Test and Trace process if required to do so.</p> <p>They will be required to book a test and provide details of anyone that they have been in close contact with. They will then be obliged to follow the 'stay at home' regulations.</p> <p>Anyone who displays symptoms of coronavirus can and should get a test following the flowchart response.</p> <p>If school thinks that the family of the symptomatic child/adult is unlikely to book a test appropriately, we will provide a home testing kit. We should receive these before the start of the autumn term and they will be stored in the School Office. Given the potential low numbers of kits, they will only be issued with the agreement of the headteacher.</p> <p>Contact with the symptomatic family will be maintained so that we can respond appropriately to either a positive or a negative result.</p> <p>If the test result is negative, the child can return to school assuming they would do so under normal circumstances.</p> <p>If the test result is positive, the child and family need to follow the 'stay at home' guidelines.</p>
<p><b>Response to any infection</b></p> <p><b>8. Manage confirmed cases of coronavirus (Covid-19) amongst the school community.</b></p>	<p>School should contact the local health protection team:</p> <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <p>South West Health Protection Team</p> <p>Follaton House,</p> <p>Plymouth Road,</p> <p>Totnes,</p> <p>TQ9 5NE</p> <p style="text-align: right;">Telephone 0300 303 8162 (Option 1 then Option 1)</p> </div> <p>School must provide the details of those children/adults that have been in direct close contact with the child/adult (face-to-face contact for any length of time); proximity contacts (extended close contact – within 1m-2m for more than 15 minutes); travelling in a small vehicle with the infected person.</p> <p>The admin team will prepare a report that shows the contact details of each member of the group/zone to support the contact tracers.</p> <p>School will inform parents of the infection, according to the flowchart, but we will not reveal the name of the infected child/adult.</p> <p>Those contacted or sent home must self-isolate for 14 days but those living in the household do not have to unless the child shows symptoms. At that point the household will need to go in to full isolation following stay at home guidance and have the test. If the symptomatic child's test is negative, they must continue to isolate for the remainder of the 14 days. If the result is positive, they must inform school immediately and isolate for at least 10 days from the onset of symptoms.</p> <p>B T P S will not (as per the DfE instruction) be able to ask for evidence of negative test results or other medical evidence before admitting children back after a period of self-isolation.</p>



<p><b>Response to any infection</b></p> <p><b>9. Contain any outbreak by following local health protection team advice.</b></p>	<p>Keep in contact with our health protection team.</p> <p>If school has 2 or more confirmed cases within a 14 day period, this could be considered an outbreak and greater measures would need to be put in place. The health protection team would advise throughout.</p> <p>This could result in a group lockdown, a school closure or/and a mobile testing station being established in school.</p> <p>Testing will focus on the affected classes, then their year groups and then the remainder of school if required.</p>
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## Section 2: School operations

Aspect of school	Action
<p><b>Transport</b></p> <p>There is a distinction between dedicated school transport and wider public transport:</p> <ul style="list-style-type: none"> <li>by dedicated school transport, we mean services that are used only to carry pupils to school. This includes statutory home to school transport, but may also include some existing or new commercial travel routes, where they carry school pupils only</li> <li>by public transport services, we mean routes which are also used by the general public</li> </ul>	<p><b>Dedicated school transport</b></p> <p>Pupils on dedicated school services do not mix with the general public on those journeys and tend to be consistent. This means that the advice for passengers on public transport to adopt a social distance of two metres from people outside their household or support bubble, or a 'one metre plus' approach where this is not possible, will not apply from the autumn term on dedicated transport. Therefore, school trips using coaches can still occur as long as the children travel in their consistent bubbles.</p> <p>If children are travelling via coach to a trip, for example, they are expected to adhere to the systems of control still i.e. good hand hygiene and distancing where possible.</p> <p>School will only use travel companies who can share a policy that outlines their commitment to thoroughly cleaning coaches between use.</p> <p><b>Wider public transport</b></p> <p>Children should not attend trips or visits if they are required to use public transport to get there. This seems like an unnecessary risk for Bishops Tawton Primary to instigate.</p>
<p><b>Attendance</b></p> <p>Now the circumstances have changed and it is vital for all children to return to school to minimise as far as possible the longer-term impact of the pandemic on children's education, wellbeing and wider development.</p> <p>School attendance will therefore be mandatory again from the beginning of the autumn term.</p>	<p><b>Attendance expectations</b></p> <p>School will communicate the necessity of attending school to parents and where required, we will offer additional pastoral support.</p> <p>School will re-establish attendance routines as before i.e. we will continue to record and monitor attendance as we did pre-covid and any absence will be followed up.</p> <p>Where appropriate, we will engage with the local authority (EWO) to pursue sanctions for families with non-attending pupils (in line with the local authority's code of conduct).</p> <p><b>Pupils who are shielding or self-isolating</b></p> <p>If rates of infection in the local area rise, then some parents who have children who were once shielding due to medical advice may wish to isolate their children again. Bishops Tawton Primary School will support those parents through dialogue with the school nurse team so that appropriate advice can be offered and leeway afforded.</p> <p>Where children can't attend school as parents are following clinical and/or public health advice, absence will not be penalised.</p> <p><b>Pupils and families who are anxious about return to school</b></p>



	<p>If parents of pupils with significant risk factors are concerned, we will provide opportunity to discuss the safety at school and the procedures in place in an attempt to provide reassurance – this could be via a Teams meeting.</p> <p>These pupils are to be identified by school. Our Pastoral Team, will contact these families on the Inset days in September.</p>
<b>School Workforce</b>	<p><b>Staff who are clinically vulnerable or extremely clinically vulnerable</b></p> <p>Bishops Tawton Primary School has planned to follow the full measures within the guidance, therefore staff will return to the workplace as normal.</p> <p>Those members of staff that received a letter to say that they were extremely vulnerable and advising them to shield can also return as normal given that shielding comes to a close on 1<sup>st</sup> August. However, those adults will be encouraged to maintain social distancing measures as much as possible when in attendance.</p> <p>People who live with those who are clinically extremely vulnerable or clinically vulnerable can attend school as normal also.</p> <p><b>Deploying support staff and accommodating visiting specialists</b></p> <p>As per government guidance, teaching assistants may be deployed to lead groups or cover lessons under the direction and supervision of a qualified, or nominated, teacher.</p> <p><b>Supply teachers and other temporary or peripatetic teachers</b></p> <p>Supply teachers will be used as a last resort to cover classes, however if required they will need to maintain stringent distancing.</p> <p>Likewise, peripatetic tutors will be permitted to teach individual children assuming that they are able to follow stringent distancing also.</p> <p><b>Staff taking leave</b></p> <p>The government has set a requirement that people returning from some countries will be required to quarantine for 14 days.</p> <p>Where staff are required to quarantine after returning from holidays, they need to understand that any period of absence is not authorised given that they are knowingly becoming absent from work. No home-working role is available to those adults therefore staff would be determined as being absent without leave.</p>
<b>Safeguarding</b>	<p>All existing pre-covid safeguarding measures will return as normal. <b>Melanie Smallwood</b> remains the designated safeguarding lead and <b>Karen Lintin</b> is the deputy safeguarding lead.</p>
<b>Catering</b>	<p>The school kitchen will be fully open in Autumn term. We anticipate a return to a full menu that can be ordered and paid for through Eduspot. Reception, year 1 and year 2 children will continue to receive free school meals as before.</p> <p>The school office is able to answer queries on any of this information and offer help and advice.</p>
<b>Lunch and break times</b>	<p>Meal Time Assistants will continue to support the supervision of lunchtimes but they will be allocated to groups that cannot mix. The space will need to be cleaned both before and after use.</p> <p>A rota ensures that only members of staff within appropriate groups supervise their groups at break times. The playground will be allocated to different sittings, the timings for these must be adhered to and movement around school kept to a minimum.</p> <p>Timings of lunchtimes and break times will be as follows:  Break times  From 10- 11 am (teams organise timings themselves – Yellow to timetable playground with orange)  Lunch times</p>

	<p><b>Pink: 11.30-1pm</b>  <b>Green: 12.15 – 1.15pm</b>  <b>Yellow: 12.15- 1.15pm</b>  <b>Orange: 12.30-1.30pm</b></p> <p>On some occasions, support staff will be required to help to supervise the children whilst they eat and then support in cleaning the room before children go out for their playtime.</p>
<b>Estates</b>	<p>All normal health and safety, legionella and fire safety checks will be carried out as previously using the same external monitoring contracts.</p> <p>Teachers need to ensure that classrooms have good ventilation (open windows and doors).</p>
<b>Educational Visits</b>	<p>School trips are permitted to resume however the risk of compromising the integrity of groups by mixing with other schools attending venues or using coaches that have also been used by other schools, does not seem conducive with guidance. We will approach any educational visits with caution and thorough risk assessments will be completed by the visit organiser prior to the school giving its agreement to go ahead. We will closely monitor the situation during the Autumn term.</p>

### Section 3: Curriculum, behaviour and pastoral support

Aspect of school	Action
<p><b><i>Curriculum expectations</i></b></p> <p>The key principles that underpin government advice on curriculum planning are:</p> <p>Education is not optional: all pupils receive a high-quality education that promotes their development and prepares them for the opportunities, responsibilities and experiences of later life.</p> <p>The curriculum remains broad and ambitious: all pupils continue to be taught a wide range of subjects, maintaining their choices for further study and employment.</p> <p>Remote education, where needed, is high quality and aligns as closely as possible with in-school provision: schools and other settings continue to build their capability to educate pupils remotely, where this is needed.</p>	<p>During the first half of the Autumn term Bishops Tawton Primary School will identify gaps in core learning that need to be negated over a period of time, with additional intervention for those identified children to 'catch-up'. We will have a period of adjustment in September: The Hopes and dreams project will provide children with the time and space to transition back in to school.</p> <p>During this period, children will be reminded of all of their hard work during the previous year and we will 'reset' the expectations so that children know that we are expecting of them on their return to school i.e. great learning powers, growth mind-set, Thrive principals. The aims are to give children the creative opportunities to express their thoughts and feelings about the lockdown period and to look forward to the upcoming year at school.</p> <p>Formative assessment will be used to a greater extent so that teachers can tailor the learning for all children.</p> <p>The project will combine with emotional wellbeing and mental health support that will be available when the children return in September.</p> <p>We will return to the normal teaching of all subjects in the Spring term at the earliest.</p>

<b>Specific points for early years foundation stage (EYFS) to key stage 2</b>	<p>For pupils in Reception, teachers should also assess and address gaps in language, early reading and mathematics, particularly ensuring children's acquisition of phonic knowledge and extending their vocabulary. Settings should follow updates to the EYFS disapplication guidance. For the pre-school setting and Reception, staff need to consider how all groups of children can be given equal opportunities for outdoor learning.</p> <p>For pupils in key stages 1 and 2, school leaders are expected to prioritise identifying gaps and re-establish good progress in the essentials (phonics and reading, increasing vocabulary, writing and mathematics), identifying opportunities across the curriculum so they read widely, and developing their knowledge and vocabulary. The curriculum should remain broad, so that the majority of pupils are taught a full range of subjects over the year, including sciences, humanities, the arts, physical education/sport, religious education and relationships and health education.</p>
<b>Music</b>	<p>Given that there could be an additional risk of infection in environments where children and adults are singing, chanting, playing wind and wind instruments and singing should not happen in groups of more than 15 and when it does take place; children need to be side-by-side and not facing one another. This has implications for our music curriculum and adjustments will need to be made.</p>
<b>Physical activity in schools</b>	<p>PE lessons are still to take place. Where possible, they are to take place outside as transmission of the disease is reduced in the outdoors.</p> <p><b>*Pupils are to arrive at school in their PE kit on the days that PE is planned.</b></p> <p>The systems of control will still need to be applied during these sessions. Pupils will be kept in consistent groups and sports equipment will be cleaned thoroughly between each use by different groups. Hand hygiene and respiratory hygiene is paramount due to the nature of exercising and the way people breathe as a result. Hands must be washed thoroughly after completing a PE session.</p> <p>Contact sports are to be avoided. Care must be taken if sharing equipment – cleaning regime</p> <p>External coaches can still be used to deliver PE sessions as long as they also follow the protective measures.</p>
<b>Pastoral support</b>	<p>The pastoral team will ensure that appropriate materials are on hand to support children's wellbeing. PSHE sessions will need to provide children with the opportunity to rebuild friendships and social engagement and address issues linked to coronavirus.</p> <p>Where issues arise, the SENDco is to be informed so that specific interventions can take place.</p>
<b>Behaviour expectations</b>	<p>The current approved behaviour policy with coronavirus amendment will still apply.</p> <p>During the Hopes and Dreams project, expectations of behaviour will be revisited and the school's values will be discussed so that the ethos of the school does not change. The climate and culture needs to remain one of high expectations and respect for one another.</p>

## Section 4: Assessment and accountability

Aspect of school	Action
<b>Primary Assessment</b>	<p>All statutory assessments (other than the Reception Baseline) will take place in the academic year 20/21 in accordance with the usual timetables. The tests are as follows:</p> <ul style="list-style-type: none"> <li>the phonics screening check (Autumn term two y2)</li> <li>key stage 1 tests and teacher assessment</li> <li>the year 4 multiplication tables check</li> <li>key stage 2 tests and teacher assessment</li> <li>statutory trialling</li> </ul> <p>Bishops Tawton Primary will prepare for these tests in the best way possible given the circumstances</p>

## Section 5: Contingency planning for outbreaks

Aspect of school	Action
<b>A local outbreak</b>	<p>If school is made aware of a local outbreak, the PHE health protection team or the local authority may advise school to close. Preparations will be made by way of a contingency plan so that learning can still continue and the community can remain safe.</p>
<b>Remote education support</b>	<p>Bishops Tawton Primary School needs to be in the position to offer immediate remote education if there was a local outbreak and subsequent lockdown.</p> <p><b>Our immediate response will be the following:</b></p> <ul style="list-style-type: none"><li>➤ Adults will share lessons via the website that are tailored for every objective in the primary curriculum – using the chilli challenge frame work as before (EYFS coming soon).</li><li>➤ Teachers will be able to meet with children that require additional support through email, MS Teams online (if necessary) or by phone.</li><li>➤ Children will be able to take photos of their learning and email to class email addresses</li><li>➤ Chosen learning activities will follow our chilli challenge curriculum sequencing and will be of high quality. All teachers will use this consistently to support online learning.</li><li>➤ If required additional resources for online learning can be used:</li><li>➤ More detail on Oak National Academy can be found here (<a href="https://www.thenational.academy/information-for-teachers">https://www.thenational.academy/information-for-teachers</a>)</li><li>➤ This is an alternative curriculum resource as approved by the DFE</li></ul> <p>Where children can't access the internet, children will receive home-learning packs (paper-based) to complete. However, efforts will be made to ensure families are not further disadvantaged by their lack of technology in the household. The school will audit families on their return in September to identify which have not got access to suitable internet ready devices and do everything possible to lend them school owned technology so they can engage.</p> <p>The principles for delivery will be as follows:</p> <ul style="list-style-type: none"><li>➤ Children will receive learning opportunities for a range of subjects each week</li><li>➤ Learning will be sequenced as per our current curriculum model (chilli challenge)</li><li>➤ Teachers will be available via email/telephone so that they can further tailor the learning as a result of feedback. Email contact will resume.</li><li>➤ Pastoral team telephone contact will resume.</li><li>➤ Lessons will be of the equivalent length of a normal school day.</li></ul>

4<sup>th</sup> September 2020