

Parent Forum meeting

Monday 3rd December 2018

Present: JD, CS, NE, DC, TM, MS

Apologies: LT, TW, KL

Class: Codden	Class: Tarka	Class: Barum	Class: Saunton	Class: Exmoor	Class: Lundy
Claire/James Dashwood R Sam Lane R	Steph Reed Y1 Kim Gibbs Y1 Catherine Sandbach Y2	Louisa Thomas Y3 Kerry Langridge Y2	Natalee Enns Y4 Donna Clark Y4	Nuala Begg Y5 Toby Willcocks Y5	Tamsin Marshall Y6

Agenda:

- Emails and correspondence:

Ways to Improve Communication for the PTFA and Develop Parental Involvement

1. Email • A dedicated email address for the PTFA with automatic forwarding to the Chair - should be easy to set up - has the potential encourage parents to get in touch directly while still going 'through' the school system
2. Facebook • A Closed Facebook Group with rules, a signup question and an active admin. - A quick search shows that many PTFA's in the area use a closed group. Caen Community has over 400 members for example. - Many parents use Facebook so there would be no 'learning curve'. - I have experience as an admin for a group of 800 members so would be happy to set up and keep an eye on it on a daily basis. - It would allow us to become both more proactive and responsive. - Not all parents 'do' facebook however.
3. Classlist App • This is a dedicated PTFA app that appears to have a good adoption rate. <https://classlist.com> - it is secure and easily moderated. - It is fully GDPR compliant - It is organised around classes so class reps can have admin control over their classes. - Different groups can be set up according to who wants to get involved in a particular aspect or project. For example a group of parents running a stall can have their own thread. This would be a more inclusive way of offering involvement than relying on existing ad hoc networks. - There are two ways of joining up. The easiest is if the school allows the PTFA to send an invite to all after school has warned them that an invite is on the way. GDPR allows this sharing of data: <https://docs.google.com/document/d/10NyXlAVP7sOctzvfGj2NDRMIsRAjX3Bqt5f-S7SpF-g> - The second is to advertise and allow parents to find the app and join themselves. The advantage of this is there is no perceived pressure from school for them to join. - It would however require that parents learn a new system.
4. Existing Communication • The weekly item in the Newsletter is useful for parents unwilling to engage with the technology. • Flyers in bookbags and posters in the playground should continue as before as this gets the children involved. • Signup lists in classrooms etc are redundant with the new dropping off procedure (Simon Mills)

Discussion and sharing of ideas, James will look into this a little more. PF agree that adding another new system at the moment might be too much.

Actions: MS to ensure email systems are working as well as they can be. To include sharing the newsletter as message content rather than a PDF. Parents would like hyper links to home learning as well as 'eduspot' on the weekly newsletter. MS will discuss with PTFA trying out an APP for communication.

- Mymaths: NE?

This does work on a tablet. **Action:** MS to find info to send out to parents

- Classes plans for next year re routines and meeting parents

Teachers will plan more detailed transition and class change over for summer 2019

- Lunch choices: very positive feedback so far from parents.

Some teething problems but due to go to online ordering only from January 2019

- School access: Governors

This was discussed at GB meeting as a matter of urgency once the pre-school build goes ahead, there will be a need to accommodate more push chairs.

- Pre-school build plans- governors are meeting on 17th Dec for update on quotes Have we considered Crowd funding? JD to explore and feedback at next meeting
- Traffic speed : **Action:** Teachers will agree a week for the spring term, DC to let P forum know when it is so that they can get involved. 'BRAKE' resources and ideas.
- Gender neutral toilets: All agreed that these will stay due to gender policy and considering the LGBT agenda. School to consider the 'gender specific' colour schemes in the EY/KS1 toilets.
- Daily Mile: <https://www.bbc.co.uk/news/amp/uk-scotland-44053387>: this to go to PE co-ordinator for consideration. Also yoga and mindfulness?
- Other items brought forward - none

Date of next meeting: Monday 11th February 2019 @ 2pm