



School Maintenance Person

Required to start from January 2022.

We require a School maintenance person to work at Bishops Tawton Primary School.

We are looking to appoint an enthusiastic, conscientious and self-motivated person who would provide a key role in maintaining our site to ensure a welcoming and safe environment for the whole community.

Duties will include:

- Maintenance of property and grounds to a high standard including
- Cleaning outdoor and in door areas as required
- Liaising with the Site manager and contractors including cleaners
- Carry out basic DIY, gardening and building maintenance tasks as directed
- Maintaining the security of the buildings
- Carry out and record statutory checks and help maintain Health and Safety records as directed

Qualities:

- Willingness to attend training courses including Health and Safety
- Being part of the whole school team
- Positive relationships with children, families and staff

Previous experience desired but training will be provided. The successful candidate will be required to act as a key holder.

We are committed to safeguarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment.

A DBS disclosure is required for this post.

This post is exempt from the Rehabilitation of Offenders Act 1974.

For more information or to request an application form please telephone 01271343002 or email admin@bishopstawton-primary.org alternatively you can visit our [website](#).

This position could be combined with the Mealtime Assistant vacancy.

Closing Date 10th December 2021, Interview date to be confirmed.

Job Details

- **Organisation**
Devon County Schools
- **Work Location**
North Devon
- **Work Postcode**
EX32 0AE
- **Reference**
- **Occupational Group**
Manual (Caretaking/Cleaning/Driving/Catering/
- **Salary Details**
Grade C
- **Job Term**
Permanent
- **Appointment Type**
Part Time
- **Hours**
9 Hours a week, days/times to be confirmed, 40 weeks per annum
- **Closing Date**
10/12/2021
- **DBS Check Required**
Yes