



Executive Head Teacher

Melanie Smallwood

Head of School

Karen Lintin

Friday 6th January 2023

Dear parents/carers,

Welcome back to a New Year and a new term. I hope you were able to have an enjoyable Christmas with your loved ones and family. We have welcomed the children back this week and they have been excited to find out about their new learning for the term. The teachers have been busy planning lots of exciting learning.

We are pleased to welcome our new School Business Officer Mrs Challacombe to the Federation admin team. She will be working across both schools.

KS1 History Topic

To support our Key Stage 1 History topic, we would appreciate any donations of **toys and games from the 1960s**. We understand that these items may be precious. They would not be heavily played with, but we would use them to help them compare toys from the 60s era to the present day.

Parent Forum

On Wednesday 8th February 2.30pm in the hall we will be inviting parents to come forward to represent each year group in the school to create a parent forum for 2023. It is an opportunity for parents to make a positive contribution to school life. They will participate in dialogue with school and feed back to other parents on key issues raised. Ideally we would like parents to represent each class or year group. We will meet once a term. If you are interested in being part of the forum, please email with an expression of interest using the families account families@bishopstawton-primary.org. This is not open to parents who are on the governing body. We will arrange a date for those interested to meet in the first instance.

After School Clubs

After school clubs re-start next week. All clubs are fully booked and you will have received an email at the end of last term to confirm your child's place on the relevant club. Please let us know if your child no longer requires their place as we have a waiting list. If you are able to offer to run an after-school club in the future, then please get in contact.

Gang Show 2023

Some of our children in Year 4 are Performing in the Gang Show in February Half Term at the Landmark Theatre. They and their families are organising a fundraising Quiz and Raffle on January 13th, 7:30pm, at Pilton Church Hall.

Absence & Lateness:

Please contact the school as soon as possible, **by telephone**, preferably before 9.00am by ringing 01271 343002.

If no one is available to answer the phone then please leave a message. **Please do not use email for reporting absences.**

Gates close at 8.45am, your child should be in school by this time. If they are late please use the front gate so that they can report to the office. Please ring each day your child is absent or is going to be late.

Parentapps

We are aware of an issue for some phones in the payments section of the new 'Parentapp'. The app's support team are investigating it but if you are experiencing problems please try uninstalling and reinstalling the apps, if this doesn't work then please use the separate 'Teachers2Parents' app for bookings and payments until the problem is sorted.

2023 Admissions

Children born between 01/09/2018 and 31/08/2019 are entitled to start full time Primary Education in September 2023.

[The application facility](#) opened on 15th November 2022 and closes at midnight on 15th January 2023. It is important that parents apply before the closing date. [Please apply online via the portal.](#)

Pre-school payments

Pre-school payments have increased from January 2023

£4.50 - 3yrs olds

£5.50 - 2yrs olds

Please note 30 hours funding codes must be given to the school the term before you require the childcare. If this is not in place then your child will only be eligible for 15 hours and the funding rate for those hours from January will be £4.50/£5.50.

These payments must be made within a fortnightly period.

All fees must be cleared by the end of each term.

Breakfast & Cabin Club

Club bookings via [Eduspot](#) are now until half term.

All Tuesday cabin clubs are now full until half term.

Please note we require breakfast and cabin club payments to be made within a fortnightly period.

All fees must be cleared by the end of each term. Bookings will be unavailable if there are outstanding fees.

Dates:

PTFA Meeting: Monday 9th January 7.30pm (Please contact the PTFA/email into families for the address of the venue)

Parent forum meeting: Wednesday 8th February 2.30pm in the hall

Half Term: February 13th -17th

Easter Holidays: April 3rd – 14th

May Bank Holiday: May 1st

Bank holiday for the coronation of King Charles III: May 8th

Half Term: May 29th –June 9th (7th-9th June Non-pupil days)

End of School Year: July 25th