

PTFA Meeting 09/11/16 2pm-3.15

Apologies from Chrissie Mel, Helen, Louisa

Present: Ailey, Rachel, Tamsin, Kate, Nicola, Lisa, Claire, Simon ,Gail, Gemma

1 Matters Arising

- fun Friday a success with 71 present- £183 profit
- Actioned: Gazebos were scrapped due to condition
- Gail had confirmed will do rolls
- Fairy lights obtained by Ailey
- Bar undecided
- Carols- still need to liaise with music club
- Jumper day confirmed

2 Xmas Shop update

- We have 91 women's, 21 men's gifts. Need 180 women's 150 men's
- Sorting/Wrapping of presents date **Thursday 17th 9am**
- Price of present discussed. It was agreed to keep the price at £2.50

3 Xmas Fayre time and stalls

- This will take place straight after school **9th December 3.30-5.30**. Format of event rethought
- Event to be called '**The Christmas Express**'
- Venue: the school hall
- It will consist of the **Letter to Santa** with refreshments (hot chocolate and mince pies) (donations)

***Action:** Lisa to source santa letter*

Rachel to source reindeer food

Ailey to source decorations (are some with the school's?)

Donation request (per class)

4 Xmas jumper days

Confirmed that this will be every Friday in December (3 days)

5 Raffle prizes and tickets

It was agreed that we should put together the following:

- Christmas dinner hamper
- Meat voucher
- Cheese and wine hamper
- Pamper hamper

***Action:** Ailey to source tickets*

Donation request (per class)

6 Trim Trail update

Quote of 15k though will possibly need three quotes

***Action** Gail to approach Tesco's for grant*

7 Santa and books

Will be on last day of term

Simon agreed to be Santa

8 Aob

Christmas Tree was discussed.

Agreed to buy one again as last year.

Next meeting **Monday 21st Nov 2pm**