

PTFA212201

Wednesday, 10 November 2021 19:27

Present: SB, SF, JC, SS, SM, MS, LB, DC, KS, AS.

Apologies: EH

1. Christmas Cards
 - a. 99 orders have been taken. This is up on last year last year but there will be less profit on each order.
2. Books
 - a. LW was looking into this. Will need wrapping group. Update next meeting.
 - b. Books for KS1 to be distributed by Santa at KS1 Christmas Party on Dec 17th
3. Christmas Shop
 - a. Teachers keen to keep system from last year
 - b. Worked better with KS2 last year so some changes needed at KS1 in particular.
 - c. Working party to help to organise this year: SF, SS, JC and DC. Meet Monday 7.30 via teams. Action SM
 - d. Delegation of present buying needed particularly given time restraints. To be discussed at Monday's meeting.
4. Christmas Raffle
 - a. School planning a Christmas singalong for parents - KS1 on 7th Dec at 4.30, KS2 on 9th Dec at 4.30. Suggestion that Raffle could be drawn then
 - b. Agreed that PTFA will sell refreshments at this (Early Years to raise money for garden through sale of craft).
 - c. Priority to get people in rather than maximise profits
 - d. Prizes discussed- hampers agreed.
 - i. Item needed for donations for this in Newsletter.
 - ii. SS happy to organise raffle tickets.
 - iii. Discussed whether best to have raffle on night only rather than sell tickets in advance as singalong split over two dates.
 - e. Working Party for raffle -KS, LB and JC. Teams meet up- Wed 17th @7.30 Action SM
 - f. Staff member needed on both groups- action DC/MS
5. Refreshments for Open Day Nov Thurs 1.30-3pm.
 - a. SM agreed to help. Possibly JC.
 - b. Agreed to ask for helpers from Class groups/ Facebook to see if any others able to help. Action Committee.
6. Christmas Jumpers
 - a. Suggestion to do thrift style Christmas Jumper Sale (£1 a jumper). Agreed. Item for newsletter. Action JC.

Date four next meeting

Wed 24th @ 7.30

Summary of Actions needed

- Working party for Christmas Shop Monday 7.30 via Teams
- Working Party for Raffle Wednesday 7.30 via Teams
- Staff member required for both the above groups
- Prizes for raffle request in next newsletter
- Request for Christmas jumpers in next newsletter
- More help for Open Afternoon to be sought.