



Bishops Tawton Primary School Newsletter

<http://www.bishopstawton-primary.devon.sch.uk/>

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Friday 19th March

Dear Parents/carers,

Red Nose Day – A note from our school council

When we last checked, our School had managed to raise a whopping £195, thank you very much to those who have donated, we know the charities will be forever grateful for the money we've raised. Our target was to raise over £200, so if you haven't yet donated then please follow [this link to donate](#).

Parent consultations – (Reception-Yr6)

All parents that requested a parent consultation via the survey should now have received their day and time slot. The running order of telephone calls have been spaced out for siblings and unfortunately, due to time restraints the teacher will only attempt to call you once. Please note the telephone number may show up as withheld or unknown. The school phone line will be busier than usual during these times so please email families@bishopstawton-primary.org if you need to contact school urgently.

Absence & Lateness

Please contact the school as soon as possible, by telephone, preferably before 9.00am by ringing 01271 343002. You will be expected to tell us your child's name, class, the reason for the absence and if possible the expected return date. The office staff are helping with the arrival of children in the morning so if no one is available to answer the phone then please leave a message. Please do not use email for this, leave a message if the phone is not answered immediately.

Gates close promptly at **8.45am**, your child should be in school by this time. If they are late please use the front gate so that they can report to the office and we can add them to the register.

Please ring each day your child is absent or is going to be late.

Staff at the entrances

Please telephone/email the office with any messages/information that you need to give to school rather than give a message to a member of staff on the gate. As well as the children, the staff are in bubbles and need to get to class once they close the gate to work with the children and we can't guarantee your message will get passed on to where it needs to go.

Parking safely

We have been contacted by parents and neighbours this week about the dangerous parking at both ends of the school day. Please remember to take care when parking and don't block roads or driveways. We realise that parking is problematic for all of you but please remember to park safely even if this means that you have to walk a short distance. Do not park on the opposite side of the busy road or on the zig zags as this causes greater danger.

Temporary Vacancy for the Summer Term

We are looking to employ a Playworker for our after school Cabin club starting after the Easter holidays. You will be helping to run the Cabin club providing fun, exciting activities, supervising outdoor games and preparing snacks. We are looking for someone that is proactive and enthusiastic, who enjoys working with children.

Additional hours may be offered during the summer holidays.

Please follow this [link if you would like to apply](#).

Breakfast Club/Cabin Club

Mon-Friday: 7.45am - 8.35am

Mon-Friday 3.15pm-4.15pm

All bookings must be made using the [online booking system](#) we ask that all bookings are made for the following week by 2pm on the previous Friday. Bookings need to be in advance to ensure that space is available and staffing is adequate for numbers.

If you haven't booked a place in advance and then need childcare please phone the school and we will see if we can safely accommodate your child for that day.

Adhoc bookings can only be taken when the service is already open and space for an additional child is available.

Checking bookings on Eduspot

If you are using the Eduspot app and need to check any bookings that you have previously made both for dinners and breakfast/cabin club then click on the three lines at the top left – then click on 'History' and you will be able to access your bookings.

Term Dates [\(can also be found on the website\)](#)

Last day of term: Thursday 1st April

First day of summer term: Monday 19th April

Bank holiday: Monday 3rd May

Last day before half term: Friday 28th May

First day back after half term: Monday 14th June

With very best wishes
Melanie Smallwood