



## BISHOPS TAWTON PRIMARY SCHOOL and PRE SCHOOL

### **CHARGING AND REMISSIONS POLICY**

Agreed by Governors on: 31.1.17

Review Date: January 2018: In line with Arrears Policy

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

This policy is monitored by the governing body, and will be reviewed annually, or earlier if necessary.

#### Voluntary contributions

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity.

The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to or by a theatre company;
- musical events.

#### Residential visits

If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the educational element. However, parents are obliged to at least pay for the residential expenses of such trips, and we also ask parents to contribute to the full cost of the travel and activity expenses as these are beyond the scope of our main school budget.

The default position of the school is that all deposits for residential trips will be non-refundable, however this could be subject to the terms of the activity provider.

Special consideration will be given to a family in financial difficulty (in the form of requesting grants). A savings scheme will operate to allow parents to spread the cost of such trips over a longer period of time.

Pupil premium funds may be considered for eligible pupils, depending upon other provision for the child. A maximum of 50% may be subsidized for trips. This will be at the discretion of the Head Teacher and must be formally requested.