



Bishops Tawton Primary and Pre-School

'A small school with high expectations'

Job Vacancy 'term time only'

School Kitchen Assistant

16 hours per week spread over 5 lunch times (11.15 - 2.30pm)

Grade B- Hourly rate (minimum-flexible depending upon experience and qualifications)

We are a friendly, polite, welcoming and popular primary school with high expectations of ourselves and each other.

We are proud of our inclusive ethos and the individual care we provide for all of our children.

We are currently able to offer the post of part time kitchen assistant from February 2018 (flexible start date depending upon commitments)

We are seeking to appoint a dedicated person who will be able to work closely with the school staff and other agencies in order to assist in providing our school meal service.

Excellent interpersonal skills, interaction, team work, personal hygiene and organisation will be desirable for this role.

To apply, you will be:

- A reliable, committed and enthusiastic individual who enjoys and cares about working with children and adults
- able to manage set tasks independently
- flexible
- Willing to be a team player in our friendly and supportive school
- Willing to contribute to the wider school community
- Willing to train with a view to taking on greater responsibility
- Knowledgeable about keeping children safe

Qualifications are not necessary but an up to date DBS check, two recent references and a food hygiene certificate will be essential in order to begin the role.

For further information about the role and an application form please contact the Admin team or Head Teacher: Call 01271 343002 or email admin@bishopstawton-primary.org

Please apply in writing (application form) to the Head Teacher no later than **Monday 19th February 2018**

We are committed to safeguarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment.