

PTFA 08

Wednesday, 5 May 2021 19:33

Present SB SS LW AS AM EH SM MS DC LB
Apologies SW SR CR

1. Communication
 - a. Importance of keeping communication open discussed
 - b. Email trail between Chairs and MS agreed
 - i. Committee to Cc Chairs into any emails.
 - ii. Committee to contact MS via Chairs
2. Facebook
 - a. Now up and running
 - b. Approx 65 people now joined
 - c. Agreed that admin status would be limited to Chairs, SM and LW
 - d. Suggested that one member of staff be an admin. DC agreed to take on board the role.
 - e. Security of the page discussed.
 - f. Importance of engaging with page discussed
 - g. Policies- post PTFA and School social media policies on Facebook (**action SB**)
3. Ice Lolly sale
 - a. Logistics discussed for both top and bottom gates
 - b. Type of lolly discussed- plastic free agreed
 - c. Agreed to trial run on Friday 14th at end of school day
 - d. Helpers agreed. Email of list of helpers for this to be sent to MS so that staff know.
 - e. SB to do FB post and school newsletter
 - f. LB agreed to buy and store ice lollies (220)
4. Summer Raffle
 - a. This will go ahead
 - b. Ideas for donations to be prepared for next meeting.
5. Finance Questionnaire
 - a. 72 responses- most want eduspot.
 - b. Discussion about way forward
 - c. CR to have discussion with office about how Eduspot (**action SB**)
6. Annual Cycle of Events
 - a. This was discussed as was the importance how PTFA events work within school calendar as a whole eg money for trips and pressure on parents with demands for money at the same time.
 - b. Agreed to produce a rolling programme of PTFA events(**action SB**)
7. 50/50 club
 - a. This will start in September
8. End of Meeting Decisions
 - a. What we are doing and what still needs discussion to be added to minutes
9. Christmas Cards
 - a. Report back given
 - b. Agreed to go with Classfunding.co.uk
 - c. Agreed that AM to go ahead with a view to ordering
10. Tea Towels (SB)
 - a. Agreed to try and be ready for end of year though logistics to achieve this discussed
 - b. AS agreed to take on and organise this
 - c. Update at next meeting
11. Policies and Constitution
 - a. An update was given
 - b. Both need revisiting at future meeting
12. Funding request form
 - a. Advantages of this were outlined
 - b. Agreed to implement this (**action EH**)
13. Committee Update
 - a. It was confirmed that LW will be stepping down from her role as Vice Chair though will still support the PTFA and attend meetings. The committee expressed its gratitude for her huge contribution over the past 5 years.
14. AOB
 - a. Letter to teachers re class funding has been sent

Next meeting tbc

Decisions

- Ice Lolly sale at EOS Friday 14th (helpers list emailed to MS)
- Summer Raffle agreed- update next meeting
- CR to meet with office re Eduspot
- 50/50 club will start in September. Details to be finalised
- Christmas Cards agreed- update next meeting
- Tea Towels agreed for end of year- update next meeting
- Funding Request Form agreed